



Executive Board Meeting Minutes
October 11, 2021 7:30 pm
Virtual Via Microsoft Teams

Attendees

Jentry Eck	Stephanie Harris	Selena Ballou
Lisa Bush	Elsheika Pennerman	

Minutes

1. Welcome
2. Approval of September Executive Board Meeting Minutes
 - a. Stephanie Harris “I motion to approve the September Executive Board meeting minutes.”
 - b. Lisa Bush “I second that motion.”
3. Treasurer’s Report
 - a. Each classroom will receive at least 20 extra dollars toward their classroom parties.
 - b. The treasurer has outstanding expenses for Kindergarten Meet & Greet, New Family Meet & Greet, Father Daughter Dance balloons, and Great Create supplies.
4. Membership Update
 - a. Currently we have 189 members.
5. Student Directory Update
 - a. As of 10/6/21 we have 302 families (which is about 30% of the school population). What percentage are we aiming for?
 - b. The board has decided to wait and see where we are at the end of the year. The new board will then decide if they want to continue to fund this initiative.
6. Tiger Trail Update
 - a. Currently we have 189 people registered for Tiger Trail.



Coordination • Collaboration • Communication

- b. We are waiting to hear back from Dreamworld Printing to double-check and make certain that all the sponsors were included on the back of the shirt.
 - c. Lisa to create a playlist for the event.
 - d. Stephanie is continuing to recognize sponsors and promote sign ups.
 - e. Lauren Westrick will purchase food/drinks. We have a lot of leftover Gatorade and water from Mother-Daughter.
 - f. Jentry and Selena will sort shirts and bibs. Jentry and kids will work packet pick up night on 10/21 from 5-8pm outside elementary school.
 - g. Selena will “MC” 5K and Jentry will “MC” fun run. We’ll need Lisa or Stephanie to help with the fun run when that starts and the other person to stay and help Selena.
 - h. Carrie Powers is our volunteer coordinator. Any potential volunteers should be directed to Carrie.
 - i. Jentry to make mile marker signs and get Tiger Trail vinyl sign from PTSA room (will need to cut sponsors off at the bottom from a previous year).
 - j. Jentry to print flyers to include in packet pick up with future PTSA events, PTSA membership, directory, etc.
 - k. Selena to print flyers to leave at houses along the route a couple of days before the race.
 - l. We’ll need someone to drive tables and Gatorade jugs, chairs, trash cans/bags, and cups to the water stop on Royal.
 - m. Laura Mooney is helping with finish line decorations for 5K and Fun Run.
 - n. Everything is confirmed with John Dunn for leading the race. Griffin Eck will be the last person in the race and announce to volunteers that they are done as he passes them by.
 - o. Jentry and Selena will meet with Brian Vanover on 10/19.
7. Santa Fest Update
- a. Jentry hasn’t heard back from Terri and her team as to if they want to use Give Smart for Great Create auction or not.
 - b. Jentry told Terri that we can put everything in Member Hub, but that we need to know exactly what she wants to include.



Coordination • Collaboration • Communication

- c. Rachelle has received several Amazon Wish List donation items. As of 10/6/21, we have \$425 in cash donations for Santa Fest.
 - d. Lisa to follow up with Terri and Kamela (kamelammeiman@gmail.com) regarding Santa Fest committee wanting guidance for how the treasurer would like to see money/expenses detailed out for better record keeping.
 - e. Great Create projects are coming along. 1st and 6th are finished. Mrs. Mitchell is doing 2nd. Volunteers will be coming into school for preschool, 3-5th grade on Oct. 14, 15, 21, and 22. Stephanie will be on the lookout for pictures from Paige Foss to post advertising Great Create projects. We will need to repost on the grade level pages too.
8. A Wired Family Presentation
- a. The presentation will be on Tuesday, 11/16 from 8:20-9am for 8-9th grade and from 9:10-9:50am for 6-7th grade.
 - b. On the evening of 11/16 there will be a parent Google Meet to hear a recap of the information shared (run by Mr. Kaiser and counselors). This will be at 7:00pm (if more than 100 people sign up, they'll do 2 sessions split by alphabet – 7 & 7:30; all done remotely).
 - c. A \$1000 check is due at the time of the presentation. Jentry to deliver the check.
 - d. The PTSA intern will come up with some digital footprint/internet safety information to include in newsletters.
9. Teacher & Staff Membership
- a. We will evaluate where we are at the end of the school year and then make recommendations to the next board.
10. Bike Rack
- a. This is something we want to suggest to school. We will propose the idea to principals and then we will vote at a general assembly meeting.
11. Podium Plaque
- a. Jentry signed the check and the plaque has been ordered. Jentry to give Sarah Schobel an update.
12. President Delegation of Responsibilities



- a. Jentry has already emailed arts and English teachers about Reflections. Information has also been posted on the website and advertised in the high school newsletter. Information will be added to the elementary newsletter soon. We will also post about it on social media. The executive board will brainstorm who will judge entries if we have a great deal that are submitted.
 - b. PTSA award information will be posted to our website.
13. Closing Remarks & Adjournment