**Executive Board Meeting Minutes**

**December 14, 2020 7:00 pm**

**Virtual Via Google Meet**

**Attendees**

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| Jentry Eck | Stephanie Harris | Selena Ballou |
| Lisa Bush |  |  |

**Minutes**

1. Welcome and Introductions (Jentry Eck)
2. Approval of Meeting Minutes
   1. Lisa Bush “I motion to approve the November Executive Board meeting minutes.”
   2. Stephanie Harris “I second that motion.”
3. Give Backs within Member Hub
   1. The Executive Board agreed via email not to promote this at the current time.
4. Drug Free Club/Officer Pangallo Update
   1. Jentry made her recommendation about Graeter’s and Dreamy Whip to Office Pangallo, but has not heard anything from him. It is currently unknown as to whether this allocated money will be used or not.
5. Committees for KY Kid’s Day and School Directory
   1. Kelli Estep reached out and said that she would be willing to help with KY Kid’s Day.
   2. Kristi Mortenson, Kelli Estep, and Cathy Smith reached out about helping with the directory.
   3. *Jentry to reach out to Kristi, Kelli, and Cathy via email to get them started with brainstorming and prep for the 2021-2022 directory.*
   4. *Jentry to reach out to Kelli regarding planning for KY Kid’s Day 2021.*
6. Teacher Snack Bar Update
   1. Continue to have the snack bar be a “pop up” sort of event. Kelly Grub reaching out (or so it seems) grade by grade to ask for donations for the snack bar. Jentry and Kelly will go tomorrow to stock the snack bars in the breakrooms.
   2. *Selena to email teachers about picking up the mini bundt cakes on Wednesday.*
7. Teacher Nominations Update
   1. This ended up not happening. Could potentially utilize this in the future.
8. Great Create Brainstorming
   1. Paige Foss is willing to spearhead this and work with Kristen Houston. Aiming for something to happen in the spring right before spring break. *Selena to reach out to Paige and Kristen (513-581-6722) via text.*
9. Student Engagement Brainstorming
   1. Nothing new to share.
10. Facebook Engagement Brainstorming
    1. *Stephanie to post a fun Christmas post to Facebook tomorrow. Will post as much as possible before Christmas.*
    2. *Potential to have a chalk walk before school starts back in 2021.*
11. 2021 Committee Chairs
    1. *Selena to reach out to the Committee Chairs from last year for upcoming events in 2021. Selena to open up the floor for suggestions amongst the chairpeople via a group email. Selena to copy all the PTSA officers on the email among the committee chairs.*
    2. *Selena to connect with the Talent Show Chair to get the ball rolling with a virtual talent show. Jentry to reach out to Tim Lillard regarding the technical aspects for a virtual talent show.*
12. Teacher Supply Closets
    1. *Selena to reach out to teachers via a Google Form asking them to list needed supplies for student use. Ask for teachers to even list items such as graphing calculators.*
13. Food Vouchers
    1. Decided not to do the vouchers for teacher appreciation for Christmas.
14. 5% Rule Regarding Office Supplies
    1. Update provided regarding allocating office supplies to specific events.
15. Standing Rules
    1. Lisa Bush “I motion to approve the standing rules.”
    2. Stephanie Harris “I second that motion.”
16. Apex
    1. *Jentry to reach out to Apex contact regarding the various options being offered by Apex this year.*
17. Teacher Recognition Update
    1. Snack bar will be ongoing and function as a “pop up” sort of event.
    2. The Beechwood Backers paid for boxed lunches for the entire district staff last week. PTSA purchased drinks to go with the lunches.
    3. PTSA to provide “Nothing Bundt Cakes” this coming Wednesday.
    4. Biggby coffee and tea were provided for teachers one Wednesday in December.
18. KY PTA Advocacy Training
    1. Jentry attended this training.
    2. Promoting more Spanish translation in publications such as Tiger Talk.
19. Brainstorming Ideas for our Mission
    1. See items 18a and 18b.
20. Item Delivery for Struggling Families
    1. Are there families that we can help support during NTI as far as materials are concerned?
21. Site Base Meetings
    1. Jentry reached out to see if there were items that PTSA could support as far as site base is concerned.
    2. Suggestion to help out with the 5 day a week kids who are at school during the hybrid schedule. Approximately 45-60 kids are in the gym on any given day.
22. Enriching Kidz Online Programs
    1. *Jentry to promote via Tiger Talk.*
    2. PTSA will receive 10% back for any students from Beechwood who sign up for these classes.
23. Christmas Party Money
    1. Aimee and Marci to continue to use the $350 for Valentine’s Day. The $350 allocated for an end of the year bash. *Selena to email room parents as well as teachers in regards to this allocation. Marcie and Aimee to plan for the end of the year.*
24. State PTSA Award Nominations
    1. Jentry submitted Ellie Groene’s submission to the state level.
    2. *Jentry to publicize upcoming submissions.*
25. Closing Remarks