**Closed Board Meeting on 12/4/18**

**Minutes**

Elementary Gift:

* $4,000 Budget ($159 remaining)
* Picnic Tables – Already delivered and placed in outdoor “Teacher Lounge” (Total= $2,341)
* Requesting for COSI on Wheels ($1,500) – Anything else needed from PTSA for assistance with getting this up and running, volunteers?

High school Reading Nook (Present to School Board)

* Tabling until spring, would like to offer a lump sum to serve their needs rather than paying for specific items.

Communication

* Send to Santafest Volunteers – Thank you and final numbers

First day of school Supplies

* Teacher provides a list of required supplies to the company
* Company provides Name Brand school Supplies (a PLUS!!!)
* Discussed and APPROVED at SBDM on 12/5 ----WAHOOOOO!!!!
* Flier will go home with supply list in 4th quarter report cards
* PTSA Board will Chair this fundraiser for introductory year and look for new Chair for next year as long as all goes well.

Mr. Ross – New Piano

* No official request yet. Advised her to present at a board meeting the cost of her request.
* Could offer Fundraising at Talent Show
* What is the Budget Line item for Cultural Arts = $1,300 from last year? (Ask Kristy)

PTA Mission

* Jenn Shared our mission statement and we will use these as guidelines/parameters when deciding to donate or to support a cause.

Bank Account Info (share log on/pass with board only for transparency)

* Michelle provided a hand out with all account information on it, in case of emergency.

Discuss Moving money from Reg account to Gaming (Raffles/Cake Walk)

* Approved

Special Ed request Money

* Old request from May 2018 (last board) not sure if it is still valid.

Santafest – Santa’s Workshop, Info out to chairs on results like what boosters sent out

* Total Money Raised = $15,288
* Email Anna regarding Santa Shop and her interest in taking it over.

Directories

* Guide Book Publishing – Third Party to do the School Directory
  + Do we do this as a: Service? Cost? Ask for Donation?
  + Do we need Permission from School Administration?
  + How will we collect names and information for the Directory?
  + Aim for a Oct/Nov 2019 Delivery

December’s Agenda and Location

* December Meeting Canceled.
* Revamp Meetings in 2019 and take off of School Property.
  + Reach out to Local Establishments to host: PeeWees, Bru Burger, Public House, Oriental Wok, Behle St., Grandview, etc.
  + Invite to Board Meetings: Student Council, Pritchard Committee, Staff, PTSA Members

Communication out to our members regularly

* Send out a SantaFest Thank you
* Request for a “Button” on the Beechwood App
* Jenn – Change the Way and what we post on Facebook to up our exposure.
* Begin Newsletter in January to send out to our members
  + Include – Santafest results.
    - Pictures of the Tower Garden and Picnic Tables
    - Upcoming Events
    - Tag us @Beechwood PTSA (Request)
    - Link to Kroger and Amazon
    - Box top Reminders
    - Member Count Ticker