



Executive Board Meeting Minutes
April 11, 2022 7:30 pm
Virtual Via Microsoft Teams

Attendees

Jentry Eck	Stephanie Harris	Selena Ballou
Lisa Bush	Lauren Rust	Amanda Rosen
Laura Wooten		

Minutes

1. Welcome
 - a. Jentry welcomed Lauren Rust, Laura Wooten and Amanda Rosen to the meeting tonight as they are interested in being board members next year.
2. Approval of March Executive Board Meeting Minutes
 - a. The minutes for the March meeting are located on our Google Drive.
 - b. Are there any corrections?
 - c. The minutes stand approved as read.
3. Treasurer’s Report
 - a. Lisa said that she has gotten invoices from Juggler Dave (After Prom) and Moonrise (Teacher Appreciation). She also said she has gotten Selena’s reimbursement request. Lisa is working with Kristy Huljak on invoice for inflatables for After Prom. Jentry will pick up the invoice for the kindergarten tassels from school tomorrow.
 - b. Jentry received another check from Benevity. Lisa will set up direct deposit for these checks.
4. Moving Update
 - a. May 14th will be the day that we move everything from the PTSA storage room into storage.



- b. Selena sent the PTSA storage facility link to the board.
 - c. Lisa said it is ok if SantaFest needs to purchase some additional clear plastic bins. They will be visiting the PTSA room this week.
- 5. Talent Show Recap/Feedback
 - a. Lisa had lots of positive feedback regarding the talent show. She said that having a Beechwood teacher on the committee to help with all the convoluted logistics was very helpful.
 - b. Lisa to follow up with committee to make sure they finish the cheat sheet.
- 6. Father-Son Update
 - a. Jentry will be putting the flyer in Tiger Talk tomorrow. The flyer needs to be translated from English to Spanish.
- 7. Mother-Daughter Update
 - a. Selena reported that Mother-Daughter flyers were going home this week, but not in time to make it in Tiger Talk. She also explained that apparel will be sold again this year and that that information would also come out this week. Selena will follow up regarding MemberHub needs for this committee.
- 8. Scholastic Books
 - a. Stephanie to take books to Beechwood for Gasser & Schleusner.
 - b. We haven't yet received the number of kids in each grade who will need summer reading books. Heather Dickman should be sending soon. Stephanie to follow up.
 - c. Kristi Mortensen is making kindergarten readiness bags and will need to order books. She connected with Stephanie last week.
- 9. Raising Readers Funds
 - a. Mr. Ashley will speak to SBDM about the fundraiser money at the 4/13 meeting. Jentry plans to go to this meeting to chime in. She will give reminders regarding how the funds must be utilized and that they must be used in the way in which the fundraiser was originally advertised.
- 10. Washington D.C. Trip
 - a. They won't need the \$2500 this year because they have a bit of a surplus in the account. They would like for us to budget for it for the 2022-2023 school year.



11. PTSA Elections

- a. The election will occur at the May 16 meeting (in library and virtual option). We will stay abreast of potential secretary board member interest from Amanda Rosen.

12. Room Parent Survey

- a. Selena okayed the survey. Once Jentry has Aimee's feedback, Aimee will email the survey to room parents to help with planning for next year.

13. Committees for 2022-2023

- a. Lisa may still be able to assist with the vault at SantaFest (depending upon travel). Lisa will be the financial monthly checker for 2022-2023.
- b. Lisa and Jentry will not be able to be part of the Financial Planning Committee because they are current check signers.

14. Kindergarten Meet and Greet

- a. Emily Dunn will assist Kelsey Hamilton with Kindergarten Meet & Greet. The event will be on August 8th from 6-8pm at President's Park (Adam's Shelter).

15. New Tiger Signs

- a. Selena to count the number of signs that we currently have. Signs should be ordered in the summer (likely in July).

16. 2022-2023 Budget Thoughts

- a. The board has had a request from Mr. Kaiser to fund a *Steered Straight*/Michael DeLeon assembly. The cost would be approximately \$3500. Jentry will research when this money would be due (before or after June 30th). Lisa said that this is a line item that we can vote on in the May general assembly meeting.
- b. The Executive Board would like to help the cafeteria purchase a smoothie machine. The cafeteria staff say that it would cost approximately \$1000. The board will add this item to the agenda for voting on May 16.

17. SBDM

- a. Jentry advertised all the information regarding nominating and voting on the PTSA website, PTSA Facebook, as well as 2nd, 6th, and 9th grade Facebook pages today (4/11/22). It will go in Tiger Talk tomorrow and the High School



Newsletter on Saturday. The deadline for nomination is May 1st and elections will be May 11th (in person).

18. May General Assembly Meeting Agenda
 - a. Approval of February General Assembly Meeting Minutes
 - b. Budget Update
 - c. Smoothie Machine Vote
 - d. Recess Balls Vote
 - e. Michael DeLeon Speaking Engagement Vote
 - f. Board Election
19. Closing Remarks & Adjournment